

# What should you expect from your software?



## Your Clients

Obviously you will need to store information about your clients. With PPS not only can you store this information but you can also use it to generate letters and e-mails at the click of a button. You can customise your client registration and medical history forms to include details that are relevant to your clinic. Third-parties, such as GP details, Insurance Companies, Consultants and more, can be assigned to each patient for both billing and correspondence purposes. Client preferences can be stored, for example, if they wish to be contacted via e-mail or SMS rather than letter. In addition to all this PPS also contains a Client Log screen which is a unique screen showing a full journal of records for your client.

## Your Diary

The PPS Appointment Diary is considered to be the most flexible and functional diary within private practice management systems. The diary can be configured for unlimited practitioners working within an unlimited number of locations and treatment rooms. So whether you are a single practitioner or part of a multiple location practice the PPS Appointment Diary is the perfect solution.

You can create varied appointment durations at any time of the day for each practitioner. Clear status indicators show: arrived, being seen, completed and DNA appointments. From the diary you have single click access to the client's accounts, clinical notes, activities (including letters, SMS, E-Mails, reminders) and medical history.

## Your Clinical Notes

All your client's clinical notes are stored within a single screen with easy access to previous notes including chart previews. You have full flexibility in designing your own input forms and questionnaires including charts, pictures and diagrams. To make entering notes even easier, you can use symbols and dictionaries of common terms and phrases.

With PPS Clinical Notes you have proper management of treatment episodes with diagnosis, outcome and discharge codes.

## Your Accounts

PPS Accounts contains a fully featured billing system handling client, third party and split billing both easily and efficiently. So efficiently in fact, that you can create an invoice, record the payment and print a receipt in less than 10 seconds! PPS can effortlessly handle pre-payments, gift vouchers and discounts and also manage your aged debtors with reports and letters.

You can manage your practice expenditure, produce reports, perform banking and reconciliation and have access to a complete audit of you account activity.

## Your Activities

Another unique feature of PPS is a fully automated system for appointment confirmations, follow ups and scheduling of reminders. Together with client contact preferences (letters, SMS messages and E-Mails) this represents an extremely powerful and cost effective way of keeping in contact with your clients. These preferences also work when producing mail shots.

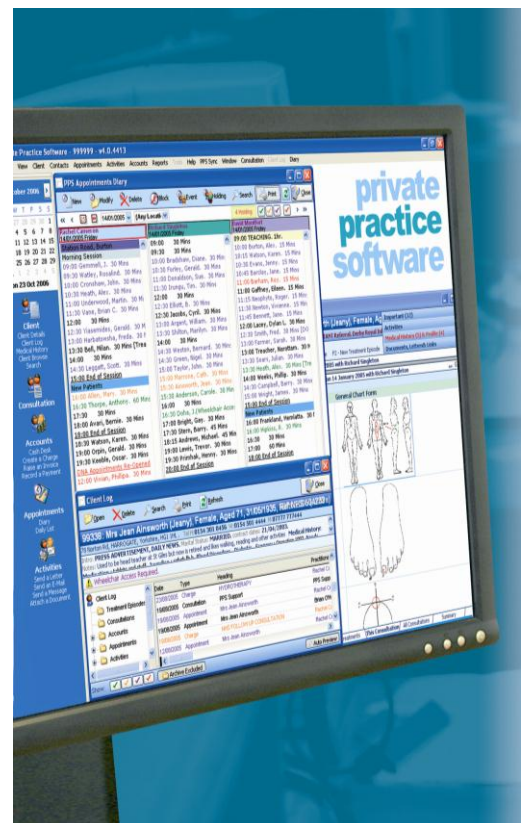
If you use labels then PPS can produce mailing and appointment labels either using a normal printer or label printer.

You can also create and schedule personal actions and manage your own daily 'task list'.

**To find out more about PPS  
and what we can offer you,  
simply give us a call  
0845 0680 777  
or e-mail us:  
sales@rushcliff.com**

**private  
practice  
software**

**The UK's leading software for  
Patient and Practice Administration**



**If you are interested in purchasing PPS then there is plenty more on offer. See overleaf for more details..**

# You're interested in PPS, so what next?

We offer a number of additional services to help you get the most out of your PPS system. From formal training sessions and on-site consultancy to additional applications that compliment PPS, these are all services developed to make your PPS system as relevant to your practice as possible. In addition, we make note of all feedback and suggestions and use these to continually develop and enhance the software for your benefit.

## Support

A PPS support contract allows you unlimited support via telephone and e-mail. For certain support issues we can even log into your PC provided you have an internet connection. Your support contract also allows you access to software upgrades when they become available. Upgrading your software is as easy as upgrading your anti-virus software and can all be done from within PPS.

## Classroom style training courses

We run regular classroom style training courses throughout the UK and Ireland. These courses cover everything from a general introduction to PPS, reception and back office routines, practice administration and clinical notes. Check our website for our current course schedule.

## On-site consultancy

In addition to regular training courses we can offer tailor made training or consultancy at your practice. This could be more cost effective than the courses if you have several people who require training. Another benefit is that the day can be geared to your requirements and your practice; and we can train your staff using your data.

## Synchronising PPS between multiple locations

If you work in more than one practice or location you can synchronise information between these locations. Each clinic or location has their own PPS database but automatically exchanges all updates via the internet. Even if you are not connected permanently to the internet you can still use this facility as all updates will be saved until the next time you are logged on. What is the cost for synchronising your locations or practices? As long as you have a valid PPS licence, support contract and broadband internet access for each PPS location there is nothing more to pay!

## PPS Online

PPS Online is a full copy of PPS with the difference that the software and your database is hosted on the Internet in a secure "data centre". This gives you instant secure access to log into PPS from anywhere via your PC, MAC, I-Pad or even your PDA!

## Remote access to your diary

PPS Remote allows you to instantly access your PPS Diary and Patient Records via an Internet browser. This gives you real time access to book new appointments, register new patients and update these details whilst away from the clinic.

PPS Remote is also designed to be used on a PDA or iPhone giving you true "remote" access to your database. It can also be used from any PC or MAC for the purposes of booking in patients and appointments making it the ideal tool for your remote receptionist to use.

## Call Handling

Have you ever missed calls due to being busy or unavailable? Call handling companies (or "virtual receptionists") can use PPS Remote to make appointment bookings which are then automatically synchronised with your own system. Please contact us for a list of call handling companies already using PPS.

## Online Appointment Booking

Would you like your patients to book appointments at any time? The PPS Online Appointment Booking system can be fully integrated with your own website allowing your patients to book their own appointments. Imagine starting the day at your clinic and finding new appointments have been booked without you lifting a finger!



# So let's look at your options

## Option 1

If you want to run PPS on your local PC or network, then you can purchase the licence as a one-off cost to get you going, plus take up optional annual support.

The one-off cost starts from £299 for a single PC licence.

Support starts from £190 payable annually in advance, with "early bird" discounts of up to 35% available.

## Option 2

The same as option 1 above, but you can spread the cost over 12 months. This payment option will include the PPS Licence and annual support for 12 months.

This option is interest free, but no discounts apply.

## Option 3

If you would like to use PPS Online then you do not have to purchase the PPS licence, you pay a simple monthly fee instead with no set up costs and no minimum contract term. The fee includes support.

Prices start from £40 per month.

**... or talk to us about your exact requirements, we are here to help!**